

**ADDENDUM NUMBER FIVE**  
**TO**  
**JPL REQUEST FOR PROPOSAL (RFP) NUMBER SCO-552785**  
**FOR**  
**FACILITIES MAINTENANCE AND OPERATIONS SERVICES AT JPL**  
**OCTOBER 9<sup>th</sup>, 2002**

*Except as specifically modified herein, this RFP remains unchanged.*

*Proposers are reminded that receipt of this Addendum must be acknowledged on Attachment A-1 to the RFP.*

*Questions received through 12:00 Noon on Wednesday, October 09, 2002 are addressed in this Addendum. If an answer to a question has not yet been developed, the question is so noted.*

**A. Request for advisement of intent**

1. All proposers are directed to page 3 of the RFP Cover Letter, which requests proposers to advise whether or not they intend to submit a proposal by October 10<sup>th</sup>, 2002. This is neither a mandatory nor a binding requirement, i.e.
  - a. The proposer may change its mind with respect to submitting or not submitting a proposal, and
  - b. A proposer's decision not to advise JPL will not preclude evaluation of the proposal.

This information is requested simply to assist JPL in planning its activities after receipt of proposals on November 12<sup>th</sup>, 2002.

**B. Revision to Attachment 2 and related documentation:**

1. Attachment 2 is currently being revised to reflect uniform descriptions to facilitate data entry in Maximo Version 5.1. In the course of this effort, several items of equipment have been deleted from Attachment 2. They are identified in strikethrough red bold type. In addition, a separate listing of deleted items are provided in Appendix 2.1, Deleted Equipment Items List.

Some new items are being added to the list of equipment in Attachment 2. These are shown in green highlighted black type. In addition, a separate listing of added items are provided in Appendix 2.2, Added Equipment Items List.

JPL is providing the revised version identified as Attachment 2, Revision 1 dated October 09, 2002 to be used in conjunction with the original Attachment 2 dated August 07, 2002. Proposers are advised that due to some features of Maximo Version 5.1, the descriptions, keyword data and equipment numbers may further change as JPL configures the Maximo equipment module to accept the data from Attachment 2, Revision 1.

**C. Carryover from Addendum 3**

1. Addendum 3, Question 102. Reference appendix 15.11 item 5. What quantity of exterior painting is required each fiscal year?

*JPL is working to develop some data in this regard. A response will be provided with the next Addendum.*

2. Addendum 3, Question 110: Please explain the “Successor Clause” and its relation to the awardee’s responsibility for accumulated vacation and/or other costs.

*JPL believes that this question seeks to understand the relative responsibilities of existing and successor contractors and subcontractors with respect to employees. All proposers are referred to the JPL Additional General Provision (AGP) entitled Service Contract Act of 1965, as Amended - Long Form, R 4/99 (accessible on the M&O RFP website under "Additional General Provisions") which provides detailed information on this subject. Proposers may also review Part 4 of Section 29 of the Code of Federal Regulations (CFR) for additional guidance on this subject.*

*All proposers are reminded that the Service Contract Act is applicable at any tier, and not just at the prime contract level.*

**D. Carryover from Addendum 4**

1. Question 15. The workload provided for both Appendix 11.1 Historical Data for Trouble calls and Appendix 12. Historical data for Repairs is cumulative. Can the data be provided either monthly or annually? Also for Appendix 12.1, can the data be re-sorted to reflect >\$2,000 <\$7,000, consistent with requirements of the solicitation?

*Appendix 12.2, Historical Data of Repairs – Version 2 has been added to the M&O RFP Website.*

**E. Questions received from October 03, 2002 through 12:00 Noon, October 09, 2002**

1. Question: Carryover Addendum 3, 1. Question 35 Answer: Are those quantities a yearly, quarterly or monthly? Please clarify.

*Please see Addendum 4, Section D, Question 1 and associated Answer. Quantities shown are stated to be annual.*

2. Question: RE: Appendix 15.9 Bi-Annual Basis for both J-1 and J-2 areas: “Clean and wash all air vents within ten (10) foot height from floor.” Is this to be interpreted as to

remove the vents and washed them, or for the industry standard of a wipe-down to be performed on the vents?

*Vents have to be free of dust and deposits after cleaning has been completed.*

3. Question: RE: Answer to Question No. 113 – Addendum 3 – It was indicated that Appendix 15.9 will be revised to establish required frequencies for the cleaning of the Mechanical/Electrical/Hi-Net/Computer Server Rooms, however, in the revised Appendix dated 10/01/02 we are unable to find it. Please indicate if this change has been incorporated as of yet?

*Appendix 15.9 has now been amended to require bi-annual cleaning of mechanical/electrical/hi-net/computer server rooms.*

4. Question: Addendum Number Three, Question 12.

The answer states that the Purchasing and Inventory modules of Maximo Version 5.1 will not be implemented by JPL. It is our understanding that Version 5.1 comes with the Purchasing and Inventory modules.

- a. Will JPL permit the contractor to use the Maximo Purchasing and Inventory modules or will the contractor be required to use other purchasing and inventory software applications?
- b. If other software applications are required for purchasing and inventory control, what applications will JPL mandate?
- a. *JPL will not implement the Purchasing and Inventory modules of Maximo Version 5.1.*
- b. *JPL will not mandate how the M&OS Contractor will perform its purchasing and inventory functions*

5. Question: Attachment 19, Paragraph b. (2).

The second sentence refers to Attachment 19h. (2(a), Records and Reports, which is not included in Attachment 19.

- a. Is reference to that paragraph an error? If so, would CIT modify the Attachment?
- b. If not and it should have been part of Attachment 19, would CIT please provide it?

*Attachment 19, Paragraph b. (2), first sentence is a generic statement that Attachment 8, CDRL shows records and reports etc. required for the various submittals. Specific reference to the requirements of Attachment 19 are stated within Attachment 19.*

6. Question: Appendix 15.9, page 7.

CIT has mandated using specific janitorial supplies but has not provided any consumption data or the population of the buildings where the supplies would be consumed. Without one or the other, a bidder cannot accurately forecast the amount needed to support JPL operations.

Will CIT provide the annual consumption data for the products listed on page 7 of Appendix 15.9 or the population data for the buildings that consume the supplies?

*JPL will not be able to provide this data.*